

IPSWICH STORMWATER ADVISORY COMMITTEE

Meeting Summary: July 1, 2009

The Stormwater Advisory Committee met in the Town Manager's conference room at 4 PM on Wednesday, July 1, 2009 with the following appointed members in attendance: Pat McNally (interim representative and Chair of the Board of Selectmen), Glenn Gibbs (Planning Director), Josh Ellsworth (IRWA), Larry Graham, George Tougas and David Standley (Conservation Commission). Ellie Baker of Horsley Witten Group, Consultants to DPW for storm water management, and Rick Clarke (DPW Operations Manager) were also present.

The initial discussion began with reference to Standley's e-mail of June 25, reproduced below, regarding the necessary summertime schedule of events. Responses to the issues raised are indicated as inserts within the text of the e-mail.

Ellie and Committee,

As of today, there are but two months and five days of "summertime" before the regulations should be adopted and in effect. I feel that at our July 1 meeting we should agree on a schedule for milestone events during this period. Working backwards:

- * we need to know the latest or last date in August of the Board of Selectmen meeting at which they could vote to adopt the regulations;*

The Board of Selectmen meetings in August are scheduled for the 3rd, 17th, and the 31st.

- * do statutes or the Charter impose a mandatory delay period between adoption and effective date?*

Apparently not.

- * Should a public hearing on the regulations be held by the Selectmen prior to the date, or on the same day, on which the adoption vote is scheduled?*

The public hearing on adoption of the regulations should be held at the Board meeting prior to the meeting at which the adoption of regulations is scheduled.

- * when should the public information/outreach effort began and end?*

As soon as possible, continuing at least to the effective date of the regulations (presumed to be September 1, 2009).

- * does this fix the date at which we must have an agreed-on final draft of the regulations?*

Yes. That will have to be prior to the date at which the public hearing is scheduled.

See you all next Wednesday, at 4 PM.

Dave

There followed extensive discussion of the most effective and efficient way to get information to the public concerning the program and the regulations. It was decided, based on past experience, that holding an "open meeting" to promulgate information and obtain feedback was not likely to be efficient or effective; the idea was discarded. Baker indicated she could create a webpage for solid waste management, with links and downloadable materials. This suggestion was accepted. Utilization of the "local access channel" for dissemination of information perhaps using some modification of the power-point presentation used at a prior public meeting should be pursued. The avenue for doing

so is to contact the high school teacher who coordinates televising of the selectmen's meetings. In addition to the requisite advertisements in the Chronicle for the public hearings, it was felt that a summary article would be helpful and timely.

Baker reported that she and Jen Breaker searched the minutes of the Selectmen's meetings in an effort to determine when that Board voted to delegate certain of its responsibilities as the Permitting Authority under the Stormwater Management Bylaw to the Departments of Public Works and Code Enforcement without success. Although there was clear recollection that the selectmen had done so on motion of Jim Foley as a follow-up to his memo of December 12, 2008, there is no record. Standley was therefore charged to provide McNally with a motion for delegation to be adopted by the Board to provide a correct and clear record. *(That has been accomplished-DS.)*

Attention then turned to the current drafts of regulations for Connection and Discharge Permits and Stormwater Management Permits as prepared and distributed by Baker by e-mail prior to the meeting and in print at the meeting. Due to time constraints and the absence of Jim Sperber, only the C&DP regulation draft (7-1-09 revision) was discussed.

The committee was generally satisfied with the organization, provisions, and language of the July 1 revised draft for the C&DP regulation. With respect to Section 6 b)2), it was suggested that a "Time of Transfer Inspection" could be coordinated with the inspection normally performed by the Utilities Department upon the same event. With respect to Section 6 B) 2), Fees, the SAC recommended an application fee of \$100 for single-family residential properties and \$200 for nonresidential and multifamily properties. Baker will provide a proposed final draft ASAP.

Standley is to arrange with the secretary to the Board of Selectmen, Jen Breaker, for the scheduling of and advertising for the public hearing by that Board; and to provide McNally with a confirming motion for adoption by the Board for delegation of its Permitting Authority.

The next meeting of the Storm Water Advisory Committee will be held on Monday, July 13 at 5 PM in the Town Manager's conference room. A change in the meeting date and time for the scheduled August 10 meeting, from Monday, August 10 at 5 PM to Wednesday, August 12 at 4 PM at Standley's request was approved.

David Standley